



August 2020

[www.chatfieldschool.org](http://www.chatfieldschool.org)

## Chatfield School News

### First Day of School

The 2020-2021 School Year begins for students on Monday, August 24. **Homeroom teacher assignments are printed on a sheet of paper in this mailing.** This is a full day of school. Students may buy hot lunch or bring their own lunch, snacks and water. **\*\*Classes begin promptly at 8:20 a.m.!\*\***

### School Day Morning Procedures

**Children arriving before 7:55 a.m. must check in at the Before School Child Care program in the gym and remain until 8:10 a.m.** Classroom spaces will open at 7:55 a.m. Upon arrival students should complete their temperature scan and proceed directly to their homeroom.

### School Day

**Class instruction begins promptly at 8:20 a.m. Students are dismissed at 3:35 p.m. on Monday through Thursday. On Friday school ends at 2:35 p.m.** Students are ready in pick-up areas about five minutes after dismissal (3:40 p.m. on Monday thru Thursday; 2:40 p.m. on Friday). The School day office hours are 7:30 a.m. to 4:00 p.m.

### School Day Pick Up Procedures

For your child's safety we have procedures and rules in place regarding dismissal. Students are dismissed at or after 3:35 p.m. to their respective pick up locations or to After School Child Care. Students that are not picked up by 3:50 p.m. must check into After School Child Care in the gym. Please be advised that students are not allowed to walk through the parking lot without an adult to be picked up. Additional details about Pick Up Procedures can be found on the map included in this mailing.

### School Phone

The main school phone number is (810) 667-8970. Each teacher has an individual extension that can be reached by calling the school phone and then entering the extension number or using the prompts for the staff directory.

### Reporting Absences

Parents are expected to call and leave a message anytime children are absent. The automated attendance line can be reached by calling the school number and listening to the options. Any absence not reported by a parent/guardian will be **unexcused**. Please leave an attendance message by 9:00 a.m. if possible.

### Tardiness

**If a child arrives after 8:20, the parent/guardian must accompany their child to the school front door near the flagpole, but should not enter the school. The child should sign in upon arrival.** Extra School Time (EST) may be assigned should a child acquire more than six tardies.

### Water and Snacks

We encourage students to bring a clean, fresh water bottle to school each day. Students will be able to refill their water at sinks in the classroom or the water bottle refilling stations. Students are encouraged to bring

healthy snacks and will be able to eat their snacks in their classroom both in the morning and afternoon. The office will not be providing snacks for those that may not have remembered to bring one.

### Wearing of Masks

Everyone is required to wear a mask at Chatfield School. Exceptions will be made for those students who have a medical statement from their doctor. We encourage students to wear a fresh, clean mask each day and to have a back up mask in their backpack should they need it. The health department recommends that cloth masks have minimally 2 layers of fabric and be made of at least 50% cotton. Each student will receive one cloth mask at the start of the school year. If a student's mask becomes soiled during the school day, the teacher will provide a fresh disposable mask. Students may remove their masks during mask breaks which will happen during social distancing opportunities several times or day, or when they are having snack, drinks, or lunch at their desk. Teachers will allow for flexibility regarding mask use within the homeroom only as needed.

### Website/Skyward Student Data Base and Notification System

The Chatfield School Website is [www.chatfieldschool.org](http://www.chatfieldschool.org). Teachers & school directors use the website to provide important and timely school news. Skyward, our student data system, allows for parents to access information pertaining to their child(ren). If you do not already have access, you may pick-up your family access username and password in the office. You must bring a picture I.D. with you. Skyward has a notification system that the school uses to provide timely information via email, phone or text. Parents may change notification settings in Skyward. You can also follow us on Facebook and Twitter. New families will be given Skyward username and passwords at the new family orientation (grades 1-8) or kindergarten ice cream social.

### Classroom Supplies

Individual classroom supply lists are available on our website under the "Academics" link.

### Lunch at Chatfield

For students who bring their own lunch, milk is available for 50 cents. Hot lunch is available for \$3.10. Free or reduced lunch forms are included in this packet. Please complete one form per family. Milk and hot lunch will be available on the first day of school. Hot lunch menus are posted on our website under the "Student Life" link. Hot Lunch will be served in the classrooms and all students will eat in their classroom space.

### Medications

Remember, all children who may be taking **any** medication (prescriptions or over-the-counter) **must complete paperwork and follow State regulations regarding medications in school.** Families that had completed the forms for last year **must complete new forms for 2020-21.** Forms are available at our website under the Student Life, Forms tab or in the office.

### Before and After School Care

Chatfield offers before and after school care for families who need this service. Please email Ms. Jodi Smith at [jsmith@chatfieldschool.org](mailto:jsmith@chatfieldschool.org) if you are interested in enrolling your child or children. She can send information and enrollment forms. Childcare is provided before school beginning at 6:30 a.m. and again after school from 3:35-6:00 p.m. The charge for this service will be **\$3.00 for ½ hour only; \$4.00 per hour for the first child, and \$3.50 per hour for additional children.** Forms are available on the website. Middle school students arriving before 7:55am or remaining at Chatfield after 3:50pm will attend before and after school care.

### Middle School Schedules

Middle school schedules will be provided to students on the first day of school in their homeroom.

### **Middle School 1 to 1 Computer Initiative**

We are very excited about the opportunity to provide each Middle School student with a laptop computer to use at school and to take home. Each student will receive a laptop computer, charger and carrying case. Students and parents must sign the Laptop Agreement and Acceptable Use Policy. A \$30.00 per student/\$50.00 per family usage fee will be waived for this school year.

### **K-5 Computer Initiative**

Every K-5 student will be assigned a laptop Chromebook to use during the school day. These will remain at school unless at home remote learning is required.

### **Chatfield Parent and Student Handbook**

The handbook is posted on our website under the “Student Life” link.

### **Chatfield Partners in Education P.I.E.**

Please stay tuned for updates, meeting schedule, and activities for Chatfield Partners in Education (P.I.E.), Chatfield’s parent/teacher organization.

### **Birthdays (for this school year)**

This year students may not bring in food (purchased or homemade) items or other items to share with students. Teachers will have unique ways to celebrate student birthdays!

### **Family Educational Rights and Privacy Act (FERPA) Notification**

The Chatfield School may use names, quotes, school work, photos or videos of students for promotional or marketing purposes using various mediums such as newspaper and internet. If you prefer that your child’s name, quotes, photo or video not be used for such purposes please contact School Co-Directors Bill Kraly or Matt Young.

### **Equal Opportunity/Notice of Non-Discrimination**

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, the Elliot-Larsen Civil Rights Act and the Persons with Disabilities Civil Rights Act, every child, regardless of race, creed, color, gender, national origin, cultural or economic background, or disability is entitled to equal opportunity for educational development. No student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the school.

### **Extracurricular Activities**

Please watch for details about these great enrichment opportunities. If you are interested in sponsoring or running an after-school activity, please contact Mr. Kraly.

### **Athletics**

Please stay tuned for details about athletics opportunities for the fall season! Many athletic opportunities are available including volleyball, archery, and 7<sup>th</sup> and 8<sup>th</sup> grade Lightning football!



### **Important Dates for First Card Marking**

8/17/2020	New Family Grades 1-8 Orientation Zoom Meeting
8/18/2020	Teacher Professional Development
8/19/2020	Teacher Professional Development
8/20/2020	Teacher Professional Development

8/20/2020	Kindergarten Meet and Greet
8/24/2020	First Day of School
8/28/2020	No School
9/4/2020	No School
9/7/2020	Labor Day No School
9/10/2020	School Picture Day
10/16/2020	No School
10/19/2020	No School
10/23/2020	End of First Marking Period
10/23/2020	Half Day of School Dismissal 11:30am

