

## Chatfield School Board of Directors Meeting

### Minutes for June 20, 2019

1. **Call to Order:** C. Watson called the meeting to order at 8:02 AM.
2. Motion to open the Public Hearing on Proposed 2019-20 Budgets by C. Smith and Supported by K. Dumas. Motion passed. Motion to close the Public Hearing on Proposed 2019-20 Budgets by C. Smith and Supported by K. Dumas. Motion passed.
3. **Roll Call:** C. Watson, C. Smith, K Dumas, Sean O'Bryan; N. Muir; Others Attending M. Young and B. Kraly
4. **Approval of Minutes for May 18, 2019:** Motion by Smith, supported by O'Bryan to approve the Meeting Minutes for May 18, 2019. Ayes: Watson, Smith, Dumas, O'Bryan, Muir ; the motion was approved.
5. **Correspondence-** A letter from Attorney John Kava, Collins and Blaha, regarding the CMC Contract.
6. **Financial Items**
  - a. Invoices/checks( #24658 –24710) for the period of April 1, 2019 through April 30, 2019 were reviewed.
  - b. CMC Financials #4791-4797 were reviewed by Dumas.
  - c. The Visa bill was reviewed by Dumas.
  - d. The Monthly Statement of Operations as of 6/18/19 was reviewed.
  - e. SVSU Cash Flow Report was reviewed.
  - f. SVSU Monthly Compliance Report was reviewed.
  - g. Moved by O'Bryan and supported by Smith to approve all financials for the month of May. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
7. **New Business:**
  - a. M. Young and B. Kraly shared with the board the Amended General Fund Budget for 2018-19. A motion by Dumas and supported by Muir to approve the Amended 2018-19 General Fund Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
  - b. M. Young and B. Kraly shared with the board the Amended Capital Projects Budget for 2018-19. A motion by Dumas and supported by O'Bryan to approve the Amended 2018-19 Capital Projects Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
  - c. M. Young and B. Kraly shared with the board the Amended Lunch Fund Budget for 2018-19. A motion by O'Bryan and supported by Muir to approve the Amended 2018-19

Lunch Fund Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.

- d.** M. Young and B. Kraly shared with the board the General Fund Budget for 2019-20. A motion by Dumas and supported by O'Bryan to approve the 2019-20 General Fund Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- e.** M. Young and B. Kraly shared with the board the Capital Projects Budget for 2019-20. A motion by O'Bryan and supported by Dumas to approve the 2019-20 Capital Projects Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- f.** M. Young and B. Kraly shared with the board the Lunch Fund Budget for 2019-20. A motion by Muir and supported by Dumas to approve the 2019-20 Lunch Fund Budget. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- g.** The supporting letter and all the documentation for the Chatfield Management Corporation and Chatfield School Board of Directors Contract was presented to the board. A motion by Smith and supported by Dumas to approve the new CMC contract. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- h.** M. Young presented the 2019-20 school year MHSAA agreement resolution. A motion by Dumas and supported by Muir to approve the MHSAA resolution. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- i.** K. Dumas led the discussion with the board for the School Directors Evaluation. A motion by O'Bryan and supported by Muir to give Bill Karly and Matt Young a Highly Effective rating. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
- j.** A discussion was had regarding the Director's Salary. It was discussed that no increase in salary was given in 2018-19. The board members felt that a 2% raise for 2018-19 should have been given and was not. They also felt that a 2% raise of the 2019-2020 school year is appropriate. A motion by O'Bryan and Supported by Dumas to increase the Director's salaries by 2% for 2018-19 and 2% for 2019-20. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.

**8. Chatfield School Directors Report-** B. Kraly reviewed various school activities.

**9. CMC Directors Report:** M. Young gave the board a staffing update.

**10. Visitor Comments:** None

**11. Adjournment:** The meeting adjourned at 10:00 am.

Board Secretary Signature \_\_\_\_\_ Date \_\_\_\_\_

