

**Chatfield School Board of Directors Meeting**

**Minutes for March 21, 2019**

- 1. Call to Order:** C. Watson called the meeting to order at 8:02 AM.
- 2. Roll Call:** C. Watson, C. Smith, Sean O'Bryan, N. Muir Absent: K. Dumas. Others Attending M. Young and B. Kraly, D. Newcomb (SVSU), S. Rolfs, Ziegler Financial
- 3. Approval of Minutes for February 21, 2019:** Motion by Smith, supported by O'Bryan to approve the Meeting Minutes for February 21, 2019. Ayes: Watson, Smith, O'Bryan, Muir; the motion was approved.
- 4. Correspondence-** M. Young shared with the board the SVSU Due Diligence Questionnaire. A motion by Smith and supported by O'Bryan to have K. Dumas work with CMC directors to complete before the next board meeting. Ayes: Watson, Smith, O'Bryan, Muir; the motion was approved.
- 5. Financial Items**
  - a.** Moved by O'Bryan and supported by Muir that invoices/checks( #24503 –24548) for the period of February 1, 2019 through February 28, 2019 be approved. Moved to amend motion to include all Invoices, CMC Financials, Monthly Statement of Operations and Cash Flow Report. Supported by C. Smith. Ayes: Watson, Smith, O'Bryan, Muir; the motion was approved. Invoices appear at the end of the Minutes.
  - b.** CMC Financials #4767-4774 were reviewed by Smith.
  - c.** The Monthly Statement of Operations as of 3/13/19 was reviewed.
  - d.** SVSU Cash Flow Report was reviewed.
  - e.** SVSU Monthly Compliance Report was reviewed.
- 6. New Business:**
  - a.** M. Young and B. Kraly shared with the board a proposed 2019-2020 School Year Calendar. A motion by O'Bryan and supported by Muir to approve to 2019-2020 School Year Calendar. Ayes: Watson, Smith, O'Bryan, Muir; the motion was approved.
  - b.** Scott Rolfs from Ziegler Financial shared with the board possible financial options to consider. The board had several great questions for Mr. Ziegler.
- 7. Chatfield School Directors Report-** B. Kraly reviewed various school activities.
- 8. CMC Directors Report:** M. Young gave the board a staffing update.
- 9. Visitor Comments:** D. Newcomb shared with the board that he is offering a variety of trainings
- 10. Adjournment:** The meeting adjourned at 9:45am.

Board Secretary Signature \_\_\_\_\_ Date \_\_\_\_\_