

Chatfield School Board of Directors Meeting

Minutes for December 13, 2018

1. **Call to Order:** C. Smith called the meeting to order at 8:01 AM.
2. **Roll Call:** C. Smith, Sean O'Bryan, K. Dumas, N. Muir; Absent C. Watson. Others Attending M. Young and B. Kraly
3. **Approval of Minutes for November 8, 2018:** Motion by Dumas, supported by O'Bryan to approve the Meeting Minutes for November 8, 2018. Ayes: Smith, Dumas, O'Bryan, Muir; the motion was approved.
4. **Correspondence-** None
5. **Financial Items**
 - a. Moved by O'Bryan and supported by Muir that invoices/checks(#24339 –24401) for the period of November 1, 2018 through November 30, 2018 be approved. Ayes: Smith, Dumas, O'Bryan, Muir: the motion was approved. Invoices appear at the end of the Minutes above the Board Secretary Signature.
 - b. A motion by O'Bryan and supported by Muir to approve the Capital Projects Check (#678) Ayes: Smith, Dumas, O'Bryan, Muir; the motion was approved.
 - c. CMC Financials #4740-4746 were reviewed by Dumas.
 - d. The Monthly Statement of Operations as of 12/10/18 was reviewed.
 - e. SVSU Cash Flow Report was reviewed.
 - f. SVSU Monthly Compliance Report was reviewed.
6. **New Business:**
 - a. M. Young and B. Kraly continued the discussion about coaches compensation. The board felt that a Spring coaches recognition dinner would be appropriate at this time.
 - b. M. Young shared with the board the SVSU Annual Audit. The audit was reviewed by the board. The board also discussed that an email contact needed to be added to the website. The board requested that a Chatfield email be created that would route to their personal email address.
 - c. M. Young and B. Kraly discussed the possibility of having someone from Ziegler come present financial options to the board. The board felt that this was a good idea and M. Young will set up the date and time.
 - d. M. Young shared with the board the status of the roof replacement and HV/AC replacements.
7. **Chatfield School Directors Report-** B. Kraly reviewed various school activities.
8. **CMC Directors Report:** M. Young gave the board a staffing update.
9. **Visitor Comments:** None
10. **Adjournment:** The meeting adjourned at 9:05am.