

Chatfield School Board of Directors Meeting

Minutes for February 22, 2018

1. **Call to Order:** C. Smith called the meeting to order at 8:07 AM.
2. **Roll Call:** C. Smith, K.Dumas, Sean O'Bryan Absent: C. Watson; Others Attending M. Young and B. Kraly, J. Bennett (THA Architects)
3. **Approval of Minutes for January 18, 2018:** Motion by Dumas, supported by O'Bryan to approve the Meeting Minutes for January 18, 2018. Ayes:Smith, Dumas, O'Bryan; the motion was approved.
4. **Correspondence-**M Young shared with the board the upcoming board positions opening for July 2018 letter from SVSU
5. **Financial Items**
 - a. Moved by Dumas and supported by O'Bryan that invoices/checks #23797 –23866 for the period of January 17, 2018 through February 14, 2018 be approved. Ayes: Smith, Dumas, O'Bryan; the motion was approved. **Invoices appear at the end of the Minutes above the Board Secretary Signature.**
 - b. CMC Financials #4653-4663 and manual check # 1656 were reviewed by Dumas.
 - c. The Monthly Statement of Operations as of 2/20/18 was reviewed.
 - d. The Visa bill was reviewed by Dumas.
 - e. SVSU Cash Flow Report was reviewed.
 - f. SVSU Monthly Compliance Report was reviewed.
6. **New Business:**
 - a. M. Young shared with the board the results and recommendations from our RFP on the HVAC and roof top repair. Jeff Bennett answered questions that the board had. The low bidder for the HVAC was WM Floyd at \$184,690 and the low bidder for the roof replacement was Superior Services RHS at \$62,750. A motion by O'Bryan and supported by Dumas to award a contract to WM Floyd. Ayes: Smith, Dumas, O'Bryan the motion was approved. A motion by O'Bryan and supported by Dumas to award a contract to Superior Services RHS. Ayes: Smith, Dumas, O'Bryan the motion was approved.
 - b. M. Young and B. Kraly explained to the board that the school has exceeded the number of school cancellation days allowed. A motion was made by Dumas and supported by O'Bryan that April 2, 2018 be added as an instructional day and that should additional days be needed that M. Young and B. Ayes: Smith, Dumas, O'Bryan the motion was approved. Kraly have the authority to make the necessary changes to the calendar so that the school meets state requirements. Ayes: Smith, Dumas, O'Bryan the motion was approved.
 - c. M. Young shared with the board an update from a meeting that he a C. Watson had with City Manager Dale Kerbyson. The city is offering to sell all 4.16 Ac. of land. A motion by O'Bryan supported by Dumas to make an offer to the city. Ayes: Smith, Dumas, O'Bryan, the motion passes.
 - d. B. Kraly shared with the board the possibility of a school therapy dog for Chatfield. He discussed training, cost and assets the therapy dog would bring to Chatfield. A motion

by Dumas and support from O'Bryan to pursue this possibility.

7. **Chatfield School Directors Report-** B. Kraly reviewed various school activities.
8. **CMC Directors Report:** M. Young shared that things are going well.
9. **Visitor Comments:** None
10. **Adjournment:** The meeting adjourned at 9:15am.